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| **HOTEL RESERVATION FORM: GLAD GANGNAM COEX CENTER** | | | | | | | | | | | | | | | | | | | | |
| Please complete this form and return it directly by email to us **no later than 19 May, 2025.**  **Reservation Dept**. Phone: +82-2-6474-5000 / Fax: +82-2-6474-5100 / E-mail: rsvn.coexcenter@glad-hotels.com | | | | | | | | | | | | | | | | | | | | |
| **A. Participant Information** \*Please type or print clearly. | | | | | | | | | | | | | | | | | | | | |
| **Title** | Mr.  Ms.  Dr.  Prof. | | | | | | | | | | | | | | | | | | | |
| **First Name** |  | | | | | | | | | | | **Last Name** | | |  | | | | | |
| **[Only Korean] 국문 성명** | | | |  | | | | | | | | **국문 소속** | | |  | | | | | |
| **Affiliation** |  | | | | | | | | | | | **Country** | | |  | | | | | |
| **E-mail** |  | | | | | **Tel** | | | |  | | | | | | | **Fax** |  | | |
| **Check-in** | **Date** |  | | | | **Check-out** | | | | **Date** | |  | | | | | **No. of Nights** |  | | |
| **Time** |  | | | | **Time** | |  | | | | | **No. of Rooms** |  | | |
| **B. Accompanying Person** | | | | | | | | | | | | | | | | | | | | |
| **First Name** |  | | | | | | **Last Name** | | | |  | | | | | Mr. /  Ms. | | | | |
| **C. Room Rates** | | | | | | | | | | | | | | | | | | | | |
| **Class** | **Hotel** | | | | **Room Type** | | | | | | | | **Room Rate** | | | | | | | **Distance to Venue** |
| ★★★ | Glad Gangnam Coex Center | | | | Standard | | | | Double | | | | - KRW 150,000 (Weekday)  - KRW 210,000 (Fri, Sat) | | | | | | | 5 Min. on Foot |
| Twin | | | |
| ***\*Note***  1. The room rates are fixed in Korean Won.  2. All room rates are per room per night and exclude breakfast.  3. All of the above room rates are not included 10% tax.  4. Rooms will be assigned on a first-come, first-served basis.  5. Hotel will directly send you the confirmation for your room reservation.  6. Breakfast rate per person is KRW 22,000 per person. (Including VAT) \_ Not Buffet / Set Menu  7. Parking rate per car per day is KRW 10,000. (Including VAT)  8. Check-in time is 15:00 p.m. and check-out time is 11:00 a.m. Attendees staying in their rooms beyond check-out time without hotel authorization will be charged for an additional room night. | | | | | | | | | | | | | | | | | | | | |
| **D. Payment Information** | | | | | | | | | | | | | | | | | | | | |
| **In order to guarantee your room reservation, your credit card information must be accompanied.**  • Card Type:  Visa  Master  Diners  JCB  Other ( )  • Card No.:  • Expiration Date: / (mm/yy)  • Cardholder’s Name: • Cardholder’s Signature: | | | | | | | | | | | | | | | | | | | | |
| **E. Cancellation and Refund Policy** | | | | | | | | | | | | | | | | | | | | |
| 1. Whole reserved night’s room charge including tax and service charge will be charged to credit card in case of no-show or late cancellation made 3 days prior to check-in. 2. Room reservation may be restricted upon availability of the hotel. 3. Early check in and late check out fees may apply. | | | | | | | | | | | | | | | | | | | | |
| **F. Please complete this form and return it directly to hotel by fax or e-mail.** | | | | | | | | | | | | | | | | | | | | |
| **Hotel** | | | **Contact person** | | | | | **Phone** | | | | | | **Fax** | | | | | **E-mail** | |
| Glad Gangnam Coex Center | | | Reservation Department | | | | | +82-2-6474-5000 | | | | | | +82-2-6474-5100 | | | | | rsvn.coexcenter@glad-hotels.com | |